

## PATIENT INFORMATION

Name: \_\_\_\_\_ SS# \_\_\_\_\_

What name would you like to be called in our office? \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

What E-Mail Address could we use? \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_ Occupation: \_\_\_\_\_

What is the best way to contact you regarding your appointments? Circle **(text)** **(e-mail)** **(phone)**

Birthdate: \_\_\_\_\_ Sex: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

How did you hear about our office? \_\_\_\_\_

## RESPONSIBLE PARTY INFORMATION

(For Dependents and Minors)

Name: \_\_\_\_\_ SS# \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

## DENTAL INSURANCE INFORMATION

Primary Insurance Co: \_\_\_\_\_  
Name

Street City State Zip

Employee: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Employee's SS # \_\_\_\_\_ Employee's Birthdate: \_\_\_\_\_ Group Policy # \_\_\_\_\_

Employer: \_\_\_\_\_  
Name Street City State Zip Phone

Do you have Secondary Insurance Coverage? **(YES)** **(NO)** Please circle one

## EMERGENCY INFORMATION

Name of nearest relative not living with you: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Broken Appointment Policy:** Because we reserve a treatment room and the doctor's time exclusively for you when you schedule an appointment, any change in that appointment affects many people. As such, we strongly discourage and reserve the right to charge for a missed appointment. \*If you must change your appointment time, we ask for a 48-hour notice (2 business days) so that we can appoint another patient in need. Messages left on the office voicemail are not acceptable, you must speak with a team member.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_